



## Documents and evidences required for the meeting participants to present on the meeting date

### 1. Individual shareholders

- 1.1 Shareholders attending the meeting by self must present valid government issued identification documents which contain picture of shareholders such as national identification card, driving license, or passport.
- 1.2 Proxy of the shareholders attending the meeting
  - A) Proxy form according to the attachment to the meeting invitation letter which has been completely filled and signed by the principal and the proxy
  - B) Copy of government-issued documents of the shareholders as described in section 1.1 above and certified true copies by the principal
  - C) Government-issued documents of the proxy as described in section 1.1 above

### 2. Corporate / Juristic person shareholders

- 2.1 The representative of the shareholders attending the meeting
  - A) Government-issued documents of the representative as described in section 1.1 above
  - B) Copy of the shareholders' official registered document which is certified true copy by the representative and contains the information to indicate the authorization of the representative to conduct activities on behalf of the shareholders.
- 2.2 Proxy of the shareholders attending the meeting
  - A) Proxy form according to the attachment to the meeting invitation letter which has been completely filled and signed by the principal and the proxy
  - B) Copy of the shareholders' official registered document which is certified true copy by the representative and contains the information to indicate the authorization of the representative to conduct activities on behalf of the shareholders.
  - C) Government-issued documents of the representative as described in section 1.1 above

### 3. Non-Thai national shareholders or corporate entities established under foreign laws: The information in section 1 and 2 is applicable to non-Thai national shareholders or corporate entities established under foreign laws who are attending the meeting on case-by-case basis under the following regulations

- A) The corporate certifications may be documents issued by the government where such corporate domiciled, or by the officer of such corporate. However, the documents must contain name, authorized representative, terms and limitation to sign on the shareholders' behalf, and the headquarter address.
- B) Original documents that are not in Thai or English must be translated to Thai or English and attach herewith, the translation has to be certified by the representative of such shareholders.